

ARMY COLLEGE OF DENTAL SCIENCES



HANDBOOK FOR BDS

PREFACE

The Student's handbook is the welcoming and guiding arm of Team ACDS through your years as an ACDSian. The handbook provides the Undergraduate and the Postgraduate student an overview of the programs offered, their regulations, academic calendar, timetables, schedules, leave rules, facilities and amenities at ACDS and more.

It is meant to be a quick reference and a ready reckoner to enable easy passage through academic and personal obligations at ACDS. The book is meant to be a daily companion through theory and clinical/practical postings.

We exhort you to utilize the golden opportunities that ACDS provides for holistic growth. We hope that this handbook will help you navigate through the waters of an exemplary dental education here and help in the transformation into a dental professional of global competence.

HIPPOCRATIC OATH

Hippocrates (c.460-370 B.C)



I swear by Apollo the physician, and Asclepius, and Hygieia and Panacea and all the gods and goddesses as my witnesses, that, according to my ability and judgment, I will keep this Oath and this contract.

To hold him who taught me this art equally dear to me as my parents, to be a partner in life with him, and to fulfill his needs when required; to look upon his offspring as equals to my own siblings, and to teach them this art, if they shall wish to learn it, without fee or contract; and that by the set rules, lectures, and every other mode of instruction, I will impart a knowledge of the art to my own sons, and those of my teachers, and to students bound by this contract and having sworn this Oath to the law of medicine, but to no others.

I will use those dietary regimens which will benefit my patients according to my greatest ability and judgment, and I will do no harm or injustice to them.

I will not give a lethal drug to anyone if I am asked, nor will I advise such a plan; and similarly I will not give a woman a pessary to cause an abortion.

In purity and according to divine law will I carry out my life and my art.

I will not use the knife, even upon those suffering from stones, but I will leave this to those who are trained in this craft.

Into whatever homes I go, I will enter them for the benefit of the sick, avoiding any voluntary act of impropriety or corruption, including the seduction of women or men, whether they are free men or slaves.

Whatever I see or hear in the lives of my patients, whether in connection with my professional practice or not, which ought not to be spoken of outside, I will keep secret, as considering all such things to be private.

So long as I maintain this Oath faithfully and without corruption, may it be granted to me to partake of life fully and the practice of my art, gaining the respect of all men for all time. However, should I transgress this Oath and violate it, may the opposite be my fate.

PRAYER OF PHYSICIAN

*Endow me with strength of heart and mind
So that both may be ever ready
To serve the rich and poor
The good and wicked
Friend and enemy
And may I never see in the patient
Anything else
But a fellow creature in pain.*

PERSONAL INFORMATION

NAME:

ROLL NO:.....

UNIVERSITY REG NO:

DATE OF BIRTH: AGE:

BATCH:..... YEAR OF SUDY:

HOSTEL ROOM NO:.....

CURRENT RESIDENTIAL ADDRESS:

.....

PIN:PHONE NO:

PERMANENT ADDRESS:

.....

PIN:PHONE NO:

E-MAIL ID:

BLOOD GROUP:

HEALTH CONDITIONS, IF ANY:.....

ALLERGIC TO

EMERGENCY CONTACT PERSON NAME & PHONE NO:

.....

.....

PARENT/GUARDIAN NAME:

Father/Guardian:

Occupation :

Office Address :

.....
.....

Phone No; Email:

Mother:

Occupation :

Office Address :

.....
.....

Phone No: Email:

Siblings/Relatives in ACDS:

Name :

Designation/Year of study :

Relation:

Signature of Student

Parents /Guardian Signature

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AWES

Army Welfare Education Society (AWES) manages and ensures proper education facilities to children of Indian Army personnel through Local Military Authorities. Established in 1983, the society has its office at Shankar Vihar, Delhi Cantonment and over the years has opened over 137 Army Public Schools and 249 Army Pre Primary Schools across India. It has 12 professional institutions of higher education. A list of colleges and schools including Army Public Schools all across the nation in many cities, colleges pertaining to engineering, medical, dental, management, law etc.

Institutions of AWES

- Army College of Medical Sciences – New Delhi
- Army Institute of Technology – Pune
- Army Institute of Hotel Management – Bangalore
- Army Institute of Fashion & Design – Bangalore
- Army Institute of Nursing – Jalandhar
- Army Institute of Nursing – Guwahati
- Army Institute of Management – Kolkata
- Army Institute of Law – Mohali
- Army Institute of Law – Pune
- Army Institute of Management Technology – Noida
- Army Institute of Education – New Delhi
- Army College of Dental Sciences - Secunderabad
- Army Public Schools – 300+ schools across India

ACDS QUALITY POLICY

We at ACDS, are committed to be the most preferred domicile for education and patient care in Dentistry, development of holistic and scholarly attitude of students who can contribute to achieve excellence in oral health care for upliftment of society, through

- Providing quality education and patient care, suitable for the contemporary and changing needs of the industry.
- Transforming individuals to be holistic adhering to ethics and values.
- Promoting and contributing to research in the emerging areas of national and global significance.
- Carrying out extension activities for the welfare of society and nation building.
- Fulfilling all applicable regulatory, legal and other requirements related to Quality.
- Continually improving Quality management system through creating awareness among all the interested parties regularly.

ACDS

VISION

Be at the Forefront of Dental Education, by providing quality education at affordable costs; be able to reach and every citizen of the community by preventive and effective treatment strategies.

MISSION

- To provide opportunities in professional Dental education for the wards of Army personnel Ex-servicemen and War widows; to take care of Oral Health needs of the community by providing high quality value based education to its graduates.

ABOUT ACDS

Army College of Dental Sciences (ACDS) has a quality policy and it has implemented the Quality system ISO 9001:2015 (for Quality Management Systems) and ISO 14001:2015 (Green Energy Systems), to become a world class Institution. Our College started in the year 2001 with an annual intake of 40 students for UG courses. In the year 2008, our College was permitted to start MDS course in 3 clinical specialties. We are affiliated with the Telangana State Kaloji Narayan Rao University of Health Sciences, Warangal. We are recognised to conduct Under Graduate & Post Graduate courses by Dental Council of India and the Ministry of Health & Family Welfare, Government of India, New Delhi.

OUR STRENGTH:

- We are an ISO 9001:2015 and 14001:2015 accredited Organization.
- We are an NAAC 'A' [CGPA 3.02] accredited dental college& hospital.
- We are one of the top dental Colleges in India. NIRF Rank 30
- We have strong alumni of nearly 650 students.
- We offer out-reach programs in our various peripheral centres.
- We also provide mobile dental care services to the under-privileged people& people with special needs, who are unable to avail our services in the Dental College & Hospital.
- We provide state of the art lab facilities in all our specialties.
- We have a comprehensive, single point of care, tertiary clinic that can provide the best of services for Oral Rehabilitation using the latest in dental technologies, including Dental Implants, Lasers, Aesthetic Dentistry, Geriatric Dentistry, Pediatric Dentistry,

Microscopic Dentistry and much more on par with global care standards.

- We are enablers of Life Long Learning & Continuous Professional Development for Dental Professionals by imparting courses, programs for knowledge updates and skill enhancement, enrichment in various areas of interest for Dentists.

Courses Offered

Undergraduate Program

B.D.S- 5 year course (including one year internship program)

(Recognized by Dental Council of India & Affiliated to KNR University of Health Sciences, Warangal)

Postgraduate Program

(Recognized by Dental Council of India & Affiliated to KNR University of Health Sciences, Warangal)

1. Orthodontics & Dentofacial Orthopedics
2. Prosthodontics & Crown & Bridge
3. Conservative Dentistry & Endodontics
4. Oral & Maxillofacial Surgery
5. Periodontics
6. Pedodontics

TEACHING LEARNING AT ACDS

Education at ACDS

Education at ACDS is aimed at inculcating the following signature attributes of the Dental Graduate from ACDS

- **Steewardship and Leadership**
- **Research Acumen**
- **Discipline and Ethical conduct**
- **Clinical competence**
- **Holistic development**

The teaching learning methods practiced at ACDS are rooted in the current trends of dental education practiced worldwide. The focus of education is on transformative learning so that dental graduates from ACDS emerge as accomplished dentists equipped to provide Comprehensive dental care. They would have ingrained all the attributes necessary to perform in their role as a dental surgeon with exemplary success. ACDS has pioneered a hybrid teaching methodology of inculcating outcome based education within the framework of the statutory curriculum. ACDS has set clearly defined program objectives that the graduating student would have attained at graduation. Through a mapping of the program and course objectives at every year of study, a student is gradually led to achieve increasing levels of competence. Teaching schedules, lesson formats are in place to deliver a structured learning experience.

The Dental curriculum as set down by the DCI and the KNR University of Health Sciences, Warangal, Telengana, recommends that the dental graduate fulfill competencies that include general skills, diagnosis, treatment planning, communication, community resources and practice management. The implementation of the curriculum at ACDS focuses on empowering the graduate to fulfill these competencies and practice evidence based dentistry. The dental student is made industry ready on graduation by incorporating the

newer learner centric methods of education technology such as Problem based learning (PBL), Clinical Decision Making (CDM), Critically appraised Topics (CAT) and community outreach programs.

Co-curricular activities will be pivotal in providing a pragmatic educational system that will allow application of robust scientific and humanistic values to clinical practice. The educational approach at ACDS is designed to provide training that will enhance the cognitive, affective and psychomotor domains and thus provide integrated and holistic development.

ACDS encourages blended learning with the optimal use of digital learning resources. ACDS implements Continuous Comprehensive Assessment, which includes an assessment of varied facets of a dental professional. Self assessment at all levels is encouraged and incorporated for continual improvement.

Core competencies of a dental graduate

'When we value Competence over competition, Growth will triumph over goals '
- Royston Braganza

Every student who enters the premise of Army College of Dental Sciences is an oral health leader in the making. The institution strives to achieve this goal as guided by its vision and mission statements as well as by staunchly adhering to the norms as stipulated by the statutory bodies. The institution has adopted evidence-based methods to define and implement learning outcomes, where teaching, learning and assessment process are mapped to achieve the desired graduates attributes through *Outcome Based Education*. The institution strongly believes that these methods will help metamorphose a student into a competent oral health professional that will set the stage for continual growth.

Competencies encompass Knowledge, Skills, and Abilities (KSAs) in addition to other personal characteristics such as values, initiative, and

motivation that contribute to successful individual and organizational performance.

The core competency of Army College of Dental Sciences, Secunderabad has been formulated based on the three circle model for specifying learning outcomes in Dentistry namely:

- Technical intelligence (What the doctor is able to do)
- Intellectual, emotional, analytical and creative intelligence (How the doctor approaches their practice)
- Personal intelligence (The doctor as a professional)

[Reference: Clark J.D, Robertson L.J, Harden R.M. The Specification of Learning Outcomes in Dentistry. British Dental Journal Vol. 196 No. 5 Mar 2004].

The individual attributes:

1. Professionalism:

This attribute covers personal values, attitudes and behaviours. On graduation a dental student will be able to demonstrate appropriate caring behaviour towards patients and respect professional boundaries between themselves and patients, patient's families and members of the community. They will recognise professional and individual scopes of practice and provide culturally safe and culturally competent practice that includes recognition of the distinct needs of the population.

2. Scientific, clinical, applied and integrated knowledge:

The graduated student will be able to diagnose diseases and abnormalities of the oral cavity and head/neck region. Obtain and assess information relative to systemic health of patients, initiating consultations and referrals to other health care professionals as appropriate. Develop a comprehensive treatment and/or referral plan, based on current oral

disease risk analyses' and standards-of-care strategies.

3. Communication skill, interpersonal skill and leadership quality:

Apply interpersonal and communication skills to effectively care for diverse populations of patients and collaborate with other members of the healthcare team and engage in mentor/mentee activities and leadership within a health care team.

4. Critical thinking and Clinical Decision Making:

Integrate and synthesize information to advance knowledge and skills through critical evaluation of biomedical literature and the application of new science. On graduation, a dentist must be competent in decision-making, clinical reasoning and judgment in order to develop a differential, provisional or definitive diagnosis by interpreting and correlating findings from the history, clinical and radiographic examination and other diagnostic tests, taking into account the social and cultural background of the individual. These attributes also help to sharpen the research skill of the student.

5. Clinical expertise:

Provide treatment and/or referrals as appropriate with the goal of achieving physiologic form, oral function and health. The graduating dentist must be competent to prevent and manage the majority of medical and dental emergencies and also to identify and promptly refer dental or medical emergencies, which are beyond their scope of management.

6. Social responsibility:

Realise their role as community oral health leaders and demonstrate their ability to function in community based disease prevention and health promotion activities.

7. Practice management:

Identify the business principles and programs used in the administration of a dental practice while complying with all regulations, policies and protocols that relate to health, safety and the law. Apply principles of risk management, quality improvement, infection control and radiation safety to patient care.

8. Ethics and Jurisprudence:

Demonstrate an understanding of the concepts of professional ethics, health care principles and a familiarity with the DCI norms for Professional Conduct.

9. Pain management:

Utilize pharmacological therapies and behavioural techniques to prevent or manage pain and anxiety

10. Oral health education:

Educate patients, parents and/or caregivers with individualized instructions for improving nutrition and maintaining good oral health, monitoring and re-evaluating

LIFE @ACDS- FACILITIES AND AMENITIES

ACDS is a verdant campus nestled in the outskirts of Secunderabad city at Jawahar Nagar, Chennapur-CRPF road. It is adjacent to the bustling educational area of BITS-PILANI and the neighbourhood boasts excellent amenities and connectivity. The campus houses a uniquely designed college and hospital building spread over 35 acres, women's and the men's hostel, the staff quarters, guest house and play grounds. The campus has access to ATMs, pharmacy and departmental stores.

ACDS is deeply committed to the use of sustainable energy sources and the judicious utilization of resources in order to promote healthy environment for all. ACDS is a green campus with a state of art Auditorium, Volleyball court, indoor Badminton courts, lawn tennis court, two basketball courts and a huge playground common for football , cricket and athletics.

At ACDS, we recognize the potential, the challenges and the needs of today's dental student. In order to provide them with holistic education and equip emerging dental professionals with skills on par with global competitive standards, ACDS offers the best in terms of infrastructure, co-curricular and extra-curricular opportunities.

Teaching Aids

All classrooms are Information and Communication Technology (ICT) enabled. The Classrooms are fitted with LCD Projector, TV, OHP facilities and audio system.

Centre of Excellence

The Centre of Excellence at ACDS is the first of its kind in India and is optimally used for Faculty Development Programmes. This skilling centre occupies pride of place as a unique hub of dental training at the national level. The Center of Excellence is involved in imparting continuing dental

education using advanced simulation techniques, haptic technology and other latest technological advances.

The Centre of Excellence will provide a platform for up-skilling and re-skilling for dentists within and outside the institution. Best training options and treatment planning guidance will be provided by highly trained and experienced staff. A few of the state-of-the-art facilities on offer for training will be Cone Beam Computed Tomography (CBCT), guided implant surgery training and lasers in dentistry.

Dental Education Unit (DEU):

Dental Education Unit functions to enhance the teaching qualities of the faculty members to ensure content delivery by implementing curriculum in an organized manner to the students and also to improve the learning abilities of the students. DEU focuses on developing an educational system that fosters excellence and moulds a teacher into a competent dental educator by ensuring continuous quality improvement in teaching, learning, assessment and evaluation. DEU has started promoting interdisciplinary multi-modular, outcome based education in dental sciences. There will be introduction of integrated courses, CAT (Critical appraisal Teaching), and early exposure to clinical dentistry to the BDS students. DEU will facilitate collaborative research with allied health professions. DEU helps faculty to stay updated with current trends in dental education through educational workshops and conferences. DEU organises orientation and induction programs to the newly appointed teachers about modern teaching, assessment and evaluation techniques and certifies them to be trained teachers in Dental Sciences. DEU also organizes refresher courses and faculty development programs for all faculty members.

Behavioural Sciences Unit :

Education at ACDS involves training in language and communication skills. Students are honed by constant exposure to Behavioural science

education by subject experts. This focus on behavior and communication braces the ACDS student to adapt will to situational needs and helps in gaining vital life skills necessary for a successful professional life.

Library

Our ACDS Central Library is well equipped to support & encourage scholarly communications & professional development. Presently our library has around 4500 books, 24 international journals, e- consortium for students & staffs. Free online journals are made available to our students any time. We also have unique management system that ensures easy access to all back volumes of journals from 2006 till date. The library system & staffs are meticulously focused for providing comfortable, user friendly environment so as to enable learning & knowledge creation.

Mentoring

ACDS seeks to make the tenure of a student in college a nourishing and nurturing experience. Each student is assigned a staff Mentor / Institutional Guardian who will provide guidance, help and advice the student personally throughout the duration of the course. This paves the way for academic and personal support to the student as they cope with academic and personal growth.

Behavioral Counseling

Qualified behavioral therapists are available on campus to help and counsel students who experience difficulties in conforming to the needs of student life. This facilitates confidential support and early intervention to enable students to overcome obstacles to development and well-being.

Scientific and Academic Forum

Scientific and Academic Forum oversees and co-ordinates the activities of the various Scientific and Academic activities of the college. It's a

common forum to initiate Curricular and Co-curricular activities to enhance more qualitative work amongst the students & faculty from the institution.

Scientific and Academic Forum works with the Institutional Review Board (IRB) identify the potential presentable material through scrutiny and uplift the standard & quality of presentation with relevance to the present national and international standards.

Scientific and Academic Forum oversees the activities of clinical society meeting within the college and works along with the dental educational unit (DEU), co-curricular activities of the Academic cell, Teacher training activities and organizes other events to meet out the Departmental and Institutional objectives.

CDE Programmes

Each Department organizes Seminars, Lectures and hands on courses by visiting Faculty in order to provide students with varied learning opportunities. These CDE Programmes are accredited by The Telangana State Dental Council. They ensure beyond curriculum learning opportunities and updated knowledge of emerging trends.

Cultural and Sports activities

To bring out the latent histrionic talents of students, the student council organizes inter class cultural competitions and sports activities every year. The students are encouraged to participate in various cultural and scientific seminars and conferences conducted by the IDA and other reputed universities.

The college encourages participation in various clubs that inculcate a strong sense of social responsibility in the student. Activities that contribute to team building, administrative and altruistic capabilities are the focus of three clubs that find wide membership and participation.

1. Youth Red Cross
2. Red Ribbon Club
3. National Social Service (NSS)

Gold Medals Awards and Prizes

The Institution honours the toppers in every subject by giving following goldmedals during the Graduation Day ceremony :-

- GOC-IN-C Patron in Chief Trophy for best in Academics and Cash prize of Rs 15000/ in final BDS
- COAS Trophy and cash prize of RS20000/ for best outgoing student
- Col (Dr) M Sitaram Gold Medal in General Medicine
- Dr. Sai Rajendra Gold Medal in General Surgery
- Academic Excellence award for topper of respective academic year

Alumni Association

The College has an alumni association which organizes the alumni meet annually. The alumni of the institution engage in periodic feedback and improvement of college and have taken the onus of regular philanthropic work. The alumni are actively involved in all academic and extension activities of the institution. As a gesture of goodwill, the institution offers treatment to Alumni and the family members of Alumni at a concession of 15%. Alumni are also given preferential access to the training sessions at the centre of excellence.

List of Committees:

Institutional activities are streamlined and facilitated through number of committees which monitor and supervise performance.

- Academic Cell & Monitoring Committee
- Dental education unit
- Research and development
 - institutional review board
 - institutional ethics committee
- Internal Quality Assurance Committee(IQAC)
- Resource planning and optimisation
- Hospital management committee
- Library committee
- Scientific academic forum (SAF)
- Hostel Committee
- Feedbackcommittee
- Facility management & safety committee
- Grievance redressal committee
- Non-teaching staff welfare activity
- Anti-ragging committee
- Student council
- Gender sensitization committee against sexual harassment (GSCASH)
- Mentorship committee
- Infection control committee
- Extension activities committee

Hostel amenities

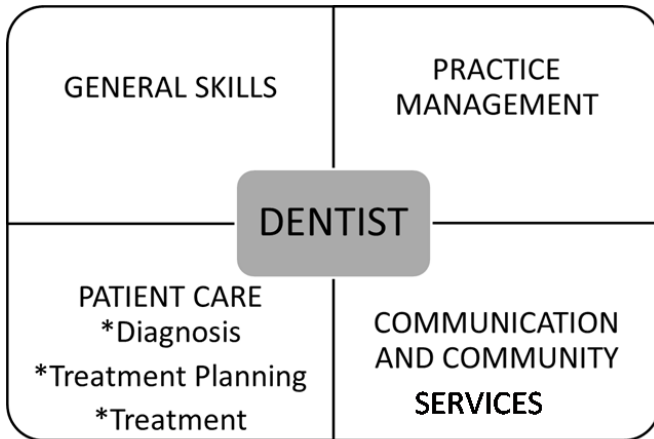
The college has separate hostel for boys and girls. The girls hostel has 172 and the boys hostel has 152 rooms. A separate PG Girls hostel is available with 20 rooms.

The hostel inmates are provided with well furnished and well ventilated rooms for both UG and PG students. There is 24 X 7 security and medical emergency care for students. The hostels have In-house warden, supervisor and helpers to take care of the student.

The hostel is provided with mess facility providing hygienic and homely food which serves both vegetarian and non-vegetarian food. Laundromat facilities are available on campus. The students are provided with Indoor and outdoor sports facilities, recreation room, dining hall and other facilities.

DENTAL PROGRAMME- BDS

On completion of the course, the Dental Graduate is expected to possess the following competencies:



Source: <http://www.dciindia.gov.in/Dentistact1948.aspx>

OUTLINE OF YEARS OF STUDY

The undergraduate dental programme leading to BDS Degree shall be of 4 (four) Academic years with 240 teaching days in each academic year, plus one year paid rotating Internship in a dental college.

YEAR-WISE SUBJECTS

- iv)Dental Materials
 - v)Pre-clinical Prosthodontics and Crown & Bridge
-
- **II Year**
 - i)General Pathology and Microbiology
 - ii)General and Dental Pharmacology and Therapeutics
 - iii)Dental Materials
 - iv)Pre clinical Conservative Dentistry
 - v)Pre clinical Prosthodontics and Crown & Bridge
 - vi)Oral Pathology & Oral Microbiology
-
- **III Year**
 - i) General Medicine
 - ii)General Surgery
 - iii)Oral Pathology and Oral Microbiology
 - iv)Conservative Dentistry and Endodontics
 - v)Oral & Maxillofacial Surgery
 - vi)Oral Medicine and Radiology
 - vii)Orthodontics & Dentofacial Orthopaedics
 - viii)Paediatric & Preventive Dentistry
 - ix)Periodontology
 - x)Prosthodontics and Crown & Bridge
-
- **IV Year**
 - i)Orthodontics & dentofacial orthopaedics
 - ii)Oral Medicine & Radiology
 - iii)Paediatric & Preventive Dentistry
 - iv)Periodontology
 - v)Oral & Maxillofacial Surgery
 - vi)Prosthodontics and Crown & Bridge
 - vii)Conservative Dentistry and Endodontics
 - viii)Public Health Dentistry

EXAMINATION PATTERN

Evaluation of the dental student is a continuous process. At ACDS, the student is encouraged to conduct regular self-assessment as a motivational exercise. Based on the DCI and the Telangana Dr. KNR University regulations, evaluation comprises of two processes:

1. Formative-Workplace based assessment
2. Summative-internal assessment/university examinations

Formative Assessment:

The Assessment will evaluate the knowledge, skills and attitudes of the student throughout the academic year. Three sessional examinations are conducted in a year to periodically assess student academic progression. In addition to these sessional examinations, the students are evaluated based on assignments, record work completion, co-curricular activities such as seminars, group discussions and other subject specific activities. Student attitudes such as communication, attributes of professionalism and ethical behavior is also monitored and will be considered for formative assessment grading.

It is essential that the student has 75% attendance in theory and in practical hours in order to appear for the University examinations. Formative assessment scores and attendance details are regularly updated to the University.

Summative Assessment:

Students of respective academic years appear for the University examinations in the under mentioned subjects.

I B.D.S. Examination:

1. General anatomy including embryology and histology
2. General human physiology and biochemistry
3. Dental Anatomy, Embryology and Oral Histology

II B.D.S. Examination:

1. General pathology and Microbiology
2. General and dental pharmacology and therapeutics
3. Dental Materials
4. Pre Clinical Conservative – Only Practical and Viva Voce
5. Pre Clinical Prosthodontics – Only Practical and Viva Voce

III B.D.S. Examination:

1. General Medicine
2. General Surgery
3. Oral Pathology and Oral Microbiology

IV B.D.S. Examination

1. Public Health Dentistry
 2. Periodontology
 3. Orthodontics and Dentofacial Orthopaedics
 4. Oral Medicine and Radiology
 5. Oral & Maxillofacial Surgery
 6. Conservative and Endodontics
 7. Prosthodontics and Crown & Bridge
 8. Paediatric and Preventive Dentistry
-

The score pattern is based on the following matrix as specified by the Kaloji Narayan Rao University of Health Sciences, Warangal. Fifty percent of the total marks in any subject computed as aggregate for theory, i.e., written, viva voce and internal assessment and practicals including internal assessment, separately is essential for a pass in all years of study. For declaration of pass in a subject, a candidate shall secure 50% marks in the University examination both in Theory and Practical/ Clinical examinations separately.

MARKS DISTRIBUTION IN EACH SUBJECT :			
Each subject shall have a maximum of 200 marks.			
Theory	100		
Practical/ Clinical	100		
Theory - 100		Practicals/ clinicals - 100	
University written exam	70	University Exam	90
Viva Voce	20		
Internal assessment (Written)	10	Internal assessment (Written)	10
	-----		-----
Total	100		100
	-----		-----
<u>Practical and Viva Voce Only in University Examination</u>			
Pre-clinical Prosthodontics			
Pre-clinical Conservative Dentistry.....			
Internal Assessment	-	20	
Practical	-	60	
Viva Voce	-	20	

		100	

TIME TABLE FOR 1ST YEAR BDS – AY 2022-2023

Batch Division for Practical's: Batch A: - Roll No 1 to 20 & Batch B: - Roll No 21 to 40

S E	8:30AM – 9:30AM	9:30AM – 10:30AM	10:30AM –11:30AM	11:30AM – 12:30PM	12:30PM – 1:30PM	1.30PM
	Physiology Practical – Batch A Biochemistry Practical – Batch B		DADH Theory	Biochemistry theory	L U N C H B R E A	DADH
	Physiology Practical – Batch B Biochemistry Practical – Batch A		Biochemistry Theory	Physiology Theory		Pre-cl Prosthodont Dental mater
Y	Dental Materials Theory	DADH Practical		DADH Theory		Physiolog
Y	DADH Practical		Anatomy Theory	Pre-clinical Prosthodontics Batch B Dental materials Batch A		Pre-cl Prosthodont Dental mater

	Dental Materials Theory	Anatomy Theory	Osteology/Histology Practical	K	DADH I
Y	Physiology Theory	Anatomy Theory	Anatomy Practical		Pre-cl
	Remedial Classes				Dental mater

*Term Start Date: 28th NOV 2022

SECOND YEAR BDS – AY 2023-2024

Batch Division for Practical's: Batch A: - Roll No 1 to 19 & Batch B: - Roll No 20 to 38

8:30AM – 9:15AM	9:15AM – 10:00AM	10:00AM – 11:00AM	11:00AM –12:30PM	12:30PM – 1:30PM	1:30PM
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Pathology Theory	Microbiology Theory	General Pathology Practical		Dental Materials Practicals	L U N C H B R E A K	Pre-clinical P Prac
Pre-clinical Prosthodontics Theory	Pre-clinical Conservative Dentistry Theory	Pre-clinical Conservative Practicals				Oral Patho
Pre-clinical Conservative Dentistry Theory	Dental Material Theory	Pre-clinical Prosthodontics Practicals				Dental Mater
Pharmacology Theory	Pharmacology Practicals	Pathology Theory (10-10:45a m)	Pathology Practical (10:45-11:30a m)	Microbiology Theory (11:30-12:30 pm)		Microbiolo
Dental Materials Theory	Oral Pathology Practical	Pre-clinical Conservative Practicals				Pre-clinical Prac
Pharmacology Theory	Pre-clinical Prosthodontics Theory	Dental Materials- Practical		Pre-clinial Prosthodontics Practicals		Pharmacolo
Remedial Classes /Orientation to Clinics Every 3rd Saturday						

THIRD YEAR BDS – AY 2023-2024

Batch Division for Practical's: Batch A: - Roll No 1 to 19 & Batch B: - Roll No 20 to 38

Day	8:30AM – 9:30AM	9:30AM – 10:30AM	10:30AM – 1:30PM	1:30PM –2PM	2PM – 3PM
Monday	Oral Surgery Theory	Oral Pathology Practicals	Dental OPD	L U N C H	Pedodontics Theory
Tuesday	Preclinical Prosthodontics	Oral Pathology Practicals	Dental OPD		Oral Pathology Theory
Wednesday	Preclinical Prosthodontics	Prosthodontics Theory	Dental OPD		Oral Pathology Theory
Thursday	Conservative Dentistry Theory	Periodontics Theory	Dental OPD		Oral Pathology Theory

y	Oral Medicine Theory	MILITARY HOSPITAL (Theory & Practical Classes for General Medicine/General Surgery)
ay	Orthodontics Theory	MILITARY HOSPITAL (Theory & Practical Classes for General Medicine/General Surgery)
	Remedial Classes every 4 th Saturday	

FINAL YEAR BDS AY 2023-2024

Time	8:30AM – 9:30AM	9:30AM – 10:30AM	10:30AM – 1:30PM	1:30PM –2PM	2PM – 3PM
Monday	Oral Surgery Theory	Oral Pathology Practicals	Dental OPD	L U N C H	Pedodontics Theory
Tuesday	Preclinical Prosthodontics	Oral Pathology Practicals	Dental OPD		Oral Pathology Theory
Wednesday	Preclinical Prosthodontics	Prosthodontics Theory	Dental OPD		Oral Pathology Theory
Thursday	Conservative Dentistry Theory	Periodontics Theory	Dental OPD		Oral Pathology Theory
Friday	Oral Medicine Theory	MILITARY HOSPITAL (Theory & Practical Classes for General Medicine/General Surgery)			
Saturday	Orthodontics Theory	MILITARY HOSPITAL (Theory & Practical Classes for General Medicine/General Surgery)			
	Remedial Classes every 4 th Saturday				

INTERN BATCH (AY 2023-24)

DAY/TIME	8:30AM – 9:30AM	9:30AM – 10:30AM	10:30AM – 1:00PM	1 PM – 2 PM
MONDAY	CLINICALS			L U N C H
TUESDAY				
WEDNESDAY				
THURSDAY				

FRIDAY			B R E A K
SATURDAY	CCC/SDP Every 3 RD SATURDAY	CLINICALS	

REMEDIAL TIMETABLE

(One month before the University Exams- Dates to be announced)

I YEAR

THEORY & PRACTICALS

8.00AM – 10.00AM	10 – 10.30 AM	10.30AM- 1.00PM	1- 2 PM	2-4PM
				Test - theory
Anatomy	Break	Bio chemistry	Lunch break	Anatomy
Physiology		Oral histology		Bio chemistry
Bio chemistry		Anatomy		Physiology
Oral histology		Physiology		Oral histology
Anatomy		Bio chemistry		Anatomy
Physiology		Oral histology		Bio chemistry
Bio chemistry		Anatomy		Physiology
Oral histology		Physiology		Oral histology
Anatomy		Bio chemistry		Anatomy
Physiology		Oral histology		Bio chemistry
Bio chemistry		Anatomy		Physiology
Oral histology		Physiology		Oral histology
Anatomy		Bio chemistry		Anatomy
Physiology		Oral histology		Bio chemistry

II YEAR

THEORY & PRACTICALS

8.00AM – 10.00AM	10-10.30 AM	10.30AM- 1.00PM	1-2PM	2-4PM
				Test - Theory
Pharmacology	Break	General pathology	Lunch break	Pharmacology
Micro biology		Preclinical conservative		General pathology
Preclinical prostho		Dental material		Micro biology
Pharmacology		General pathology		Pharmacology
Micro biology		Preclinical conservative		General pathology
Preclinical prostho		Dental material		Micro biology
Pharmacology		General pathology		Pharmacology
Micro biology		Preclinical conservative		General pathology
Preclinical prostho		Dental material		Micro biology
Pharmacology		General pathology		Pharmacology
Micro biology		Preclinical conservative		General pathology
Preclinical prostho		Dental material		Micro biology
Pharmacology		General pathology		Pharmacology
Micro biology		Preclinical conservative		General pathology

**III YEAR
THEORY & PRACTICALS**

8.00AM – 10.00AM	10-10.30AM	10.30AM- 1.00PM	1-2 PM	2-4PM Test theory
General medicine	Break	Oral pathology	Lunch break	Oral pathology
General surgery		General medicine		General medicine
Oral pathology		General surgery		General surgery
General medicine		Oral pathology		Oral pathology
General surgery		General medicine		General medicine
Oral pathology		General surgery		General surgery
General medicine		Oral pathology		Oral pathology
General surgery		General medicine		General medicine
Oral pathology		General surgery		General surgery
General medicine		Oral pathology		Oral pathology
General surgery		General medicine		General medicine
Oral pathology		General surgery		General surgery
General medicine		Oral pathology		Oral pathology
General surgery		General medicine		General medicine
General surgery		General medicine		General medicine

**IV YEAR
THEORY & PRACTICALS**

8.00AM – 8.50 AM	8.50-9.10 AM	9.10 - 10.30PM	10.30 - 1.00 PM	1-2 PM	2-4 PM Test theory
Assignment –LIBRARY	Break	Oral medicine	Pedodontics	Lunch break	Oral medicine
		Orthodontics	Prosthodontics		Pedodontics
		Oral surgery	PHD		Orthodontics
		Conservative dentistry	Periodontics		Prosthodontics
		Oral medicine	Pedodontics		Oral surgery
		Orthodontics	Prosthodontics		PHD
		Oral surgery	PHD		Conservative dentistry
		Conservative dentistry	Periodontics		Periodontics
		Oral medicine	Pedodontics		Oral medicine/Pedo
		Orthodontics	Prosthodontics		Orthodontics/ Prosth
		Oral surgery	PHD		Oral surgery/ PHD
		Conservative dentistry	Periodontics		Conservative dentistry/ Periodontics
		Oral medicine	Pedodontics		Oral medicine
		Orthodontics	Prosthodontics		Pedodontics

Time tables, Schedules and clinical postings are subject to changes in accordance with the norms specified by statutory bodies.

ACADEMIC CALENDAR

BDS FIRST YEAR	
28Nov 2022	Start of Term I classes & clinics
22 Feb 2023	End of Term I
23Feb 2023 - 1Mar 2023	First Terminal Exams- Theory
7 Mar 2023	Declaration of Results
2 Mar 2023	Start of Term II
26 May 2023	End of Term II
27 May 2023 - 03 Jun 2023	Second Terminal Exams – Theory
12 Jun 2023	Declaration of Results
14 Jun 2023	Parent Teacher Meet
15 Jun 2023 – 19 Jun 2023	Remedial Classes
19 June 2023 – 3 Jul 2023	VACATION LEAVE
3 Jul 2023	Start of Term III
3Oct 2023	End of teaching of 3 rd Term
4Oct 2023 – 6 Oct 2023	Third Terminal Exams- Theory
13 Oct 2023	Declaration of Results
16 Oct 2023 – 19 Oct 2023	Remedial Classes/PTA
20 Oct 2023 – 3 Nov 2023	Preparatory Holidays for University Examinations
27 Oct 2023	Submission of Assignments & Log books
2 Nov 2023	Hall Ticket Collection
6 Nov 2023 –10 Nov 2023	University Exams- Theory**
16 Nov 2023 – 20 Nov 2023	University Exams- Practicals
21 Nov 2023 – 4 Dec 2023	Vacation Leave
15 Dec 2023	Declaration of Results
5 Dec 2023	Start of New Academic Year
*Mentor Mentee Meeting to be arranged by respective Mentors 2 days after the declaration of results	
**University Exam Dates are tentative and subject to change based on University Notification	

BDS SECOND YEAR	
27 Mar 2023	Start of Term I classes & clinics
27 Jun 2023	End of Term I
28 Jun 2023 – 30 Jun 2023	First Terminal Exams- Theory
5 Jul 2023	Declaration of Results
01 Jul 2023	Start of Term II
03 Oct 2023	End of Term II
04 Oct 2023 – 06 Oct 2023	Second Terminal Exams – Theory
11 Oct 2023	Declaration of Results
13 Oct 2023	Parent Teacher Meet
14 Oct – 18 Oct 2023	Remedial Classes/PTA
19 Oct – 2 Nov 2023	VACATION LEAVE
3 Nov 2023	Start of Term III
3 Feb 2023	End of teaching of 3 rd Term
5 Feb 2024 – 7 Feb 2024	Third Terminal Exams- Theory
12 Feb 2024	Declaration of Results
13 Feb 2024 – 16 Feb 2024	Remedial Classes
17 Feb 2024 – 2 Mar 2024	Preparatory Holidays for University Examinations
21 Feb 2024	Submission of Assignments & Log books
1 Mar 2024	Hall Ticket Collection
7 Mar 2024 – 13 Mar 2024	University Exams- Theory**
20 Mar 2024 – 25 Mar 2024	University Exams- Practicals
24 Apr 2024	Declaration of Results
9 Apr 2024	Start of New Academic Year
*Mentor Mentee Meeting to be arranged by respective Mentors 2 days after the declaration of results	
**University Exam Dates are tentative and subject to change based on University Notification	

BDS THIRD YEAR

15 Feb 2023	Start of Term I classes & clinics
15 May 2023	End of Term I
16 May 2023 - 18 May 2023	First Terminal Exams- Theory
23 May 2023	Declaration of Results
19 May 2023	Start of Term II
20 Aug 2023	End of Term II
21 Aug 2023 – 23 Aug 2023	Second Terminal Exams – Theory
28 Aug 2023	Declaration of Results
30 Aug 2023	Parent Teacher Meet
31 Aug 2023 – 4 Sep 2023	Remedial Classes/PTA
5 Sep 2023 – 19 Sep 2023	VACATION LEAVE
20 Sep 2023	Start of Term III
20 Dec 2023	End of teaching of 3 rd Term
21 Dec 2023 – 23 Dec 2023	Third Terminal Exams- Theory
26 Dec 2023	Declaration of Results
27 Dec 2023 – 30 Dec 2023	Remedial Classes
31 Dec 2023 – 14 Jan 2024	Preparatory Holidays for University Examinations
5 Jan 2024	Submission of Assignments & Log books
12 Jan 2024	Hall Ticket Collection
17 Jan 2024 – 22 Jan 2024	University Exams- Theory**
1 Feb 2024 – 5 Feb 2024	University Exams- Practicals
1 Mar 2024	Declaration of Results
21 Feb 2024	Start of New Academic Year
*Mentor Mentee Meeting to be arranged by respective Mentors 2 days after the declaration of results	
**University Exam Dates are tentative and subject to change based on University Notification	

BDS FOURTH YEAR	
15 Feb 2023	Start of Term I classes & clinics
15 May 2023	End of Term I
16 May 2023 - 24 May 2023	First Terminal Exams- Theory
29 May 2023	Declaration of Results
25 May 2023	Start of Term II
24 Aug 2023	End of Term II
25 Aug 2023 – 2 Sep 2023	Second Terminal Exams – Theory
5 Sep 2023	Declaration of Results
8 Sep 2023	Parent Teacher Meet
11 Sep 2023 – 14 Sep 2023	Remedial Classes/PTA
15 Sep 2023 – 29 Sep 2023	VACATION LEAVE
30 Sep 2023	Start of Term III
30 Dec 2023	End of teaching of 3 rd Term
3 Jan 2024 – 11 Jan 2024	Third Terminal Exams- Theory
17 Jan 2024	Declaration of Results
18 Jan 2024 – 22 Jan 2024	Remedial Classes
23 Jan 2024 – 6 Feb 2024	Preparatory Holidays for University Examinations
31 Jan 2024	Submission of Assignments & Log books
5 Feb 2024	Hall Ticket Collection
9 Feb 2024- 24 Feb 2024	University Exams- Theory**
4 Mar 2024 – 14 Mar 2024	University Exams- Practicals
16 April 2024	Declaration of Results
2 April 2024	Start of New Academic Year
*Mentor Mentee Meeting to be arranged by respective Mentors 2 days after the declaration of results	
**University Exam Dates are tentative and subject to change based on University Notification	

RECOMMENDED BOOKS (as per DCI)

I YEAR BDS

1. GENERAL ANATOMY INCLUDING EMBRYOLOGY AND HISTOLOGY

a. Gross Anatomy

1. Cunningham's Manual of Practical Anatomy Volumes 1, 2 and 3 15th edition by GJ Romanes
2. Clinical Oriented Anatomy 7th edition by Moore KL, Agur AMR and Dalley AF
3. Textbook human anatomy(Head and Neck), Inderbirsingh
4. A Textbook of Human Anatomy, 2000 by T.S. Ranganathan

b. Neuroanatomy

1. Clinical Neuroanatomy 7th edition 2009 by Richard S. Snell
2. Essentials of Human Anatomy Neuroanatomy 4th edition 2012 by AK Datta
3. Textbook of Clinical Neuroanatomy 2nd edition Vishram Singh
4. Illustrated Textbook of Neuroanatomy 12th edition by GP Pal

c. Histology

1. Inderbir Singh's Textbook of Human Histology with Colour Atlas and Practical Guide 7th edition, 2014 by VasudevaNeelam
2. Wheater's Functional Histology: A Text and Colour Atlas, 6th Edition by Barbara Young, Geraldine O'Dowd, Phillip Woodford
3. Textbook of Histology 2008 by GP Pal

d. Embryology

1. Langman's Medical Embryology 13th edition by T.W. Sadler, Page 16 of 67

2. Larsen's Human Embryology 5th Edition 2014 by Schoenwolf, Bleyl, Brauer and Francis-West
3. The Developing Human: Clinically Oriented Embryology 9th edition, 2012 by Keith L. Moore
4. Human Embryology 10th edition by IB Singh 13.

2. GENERAL HUMAN PHYSIOLOGY

1. A .K. Jain; Human Physiology for BDS students
2. Chauduari ; Concise Medical Physiology

3. BIOCHEMISTRY

1. D.M Vasudevan ,Text book of Biochemistry for Dental students
2. AmbikaShanmugam.S Text book of Biochemistry.

4. DENTAL ANATOMY, EMBRYOLOGY AND ORAL HISTOLOGY

1. Recommended books (Orban's Oral histology & embryology) and (Wheeler's Dental anatomy, physiology and occlusion). Suggested books (Ten Cate's Oral Histology).
2. Orban's oral histology and embryology – S.N. Bhaskar 10thEd
3. Ten Cate's Oral histology _A Nanci 8thEd
4. Oral development and histology – James and Avery
5. Wheeler's dental anatomy, physiology and occlusion – Major.M. Ash
6. Dental anatomy -its relevance to dentistry – Woelfel and Scheid
7. Applied physiology of mouth – Lavelle
8. Physiology and biochemistry of mouth – Jenkins

II YEAR BDS

1. GENERAL PATHOLOGY

1. Robbins BASIC PATHOLOGY – by Kumar, Abbas and Aster- 1st South Asia edition
2. Text book of Pathology By Harsh Mohan 7th Edition
3. Andersons pathology Volume 1 And 2 by Ivan Damjanov& James Linder
4. 3.Wintrobe's Clinical Hematology by Lee, Bithell,Forster.

2. MICROBIOLOGY

1. Text book of Microbiology – R.Ananthanarayan&C.K.JayaramPaniker.
2. Medical Microbiology – David Greenwood etal.
3. Textbook of parasitology – K.D.Chatterjee
4. Paniker's Text book of Medical Parasitology

3. GENERAL AND DENTAL PHARMACOLOGY AND THERAPEUTICS

1. Tripathi K D – Essentials of medical pharmacology
2. R S Satoskar- Pharmacology and Pharmacotherapeutics
3. Bertam G Katzung- Basic and clinical pharmacology

4. DENTAL MATERIALS

1. Science of Dental Materials- Kennet.J., Anusavice. 11th **Edn.**2007
2. Notes on Dental Materials- E.C.Combe. 06th Edn.1992
3. Applied Dental Materials-John .F.Mc.Cabe.07th Edn.1992
4. Text Book Of Dental Materials. Craig.O.Brien. 06thEdn .1996
5. Restorativ dental.Craig.11th Edn.2002

5. PRE CLINICAL CONSERVATIVE DENTISTRY

1. Sturdevant's Art and Science of Operative Dentistry, ELSEVIER
2. Pre - Clinical Manual of Conservative Dentistry, Dr.V.Gopikrishna, ELSEVIER

6. PRE CLINICAL PROSTHODONTICS & CROWN & BRIDGE

1. Essential of Complete Denture Prosthodontics – Winkler
2. Prosthodontic Treatment for Edentulous Patients - ZarbBolender
3. Clinical Removable Partial Denture – Stewart
4. Fundamentals of Fixed Prosthodontics – Shillingburg
5. Text Book of Prosthodontics - Deepak Nallaswam

III YEAR BDS

1. GENERAL MEDICINE

1. Davidson's Principle and Practice of Medicine
2. Hutchison's clinical methods

2. GENERAL SURGERY

1. Bailey and Love 26th Edition
2. Das Clinical Surgery
3. Short Cases surgery Das

3. ORAL PATHOLOGY AND ORAL MICROBIOLOGY

1. Oral Pathology –Soames&Southam.
2. Contemporary Oral and Maxillofacial pathology–Sapp, Eversole, Wysocki.

IV YEAR BDS

1. ORAL MEDICINE AND RADIOLOGY

1. Burket's Oral Medicine 12th Edition
2. Differential Diagnosis of Oral and Maxillofacial Lesions, 5e.(Norman K Wood , Paul W Goaz)
3. White and Pharoah, Oral Radiology Principles and Interpretation: First South Asia Edition
4. Essentials of Dental Radiography and Radiology, 4e. by Eric Whaites
5. Oral and Maxillofacial Pathology: First South Asia Edition by Neville
6. Shafer's Textbook of Oral Pathology - 8th Edition

2. PEDIATRIC AND PREVENTIVE DENTISTRY

1. Pediatric Dentistry (Infancy through Adolescence) - Pinkham.
2. Clinical Use of Fluorides - Stephen H. Wei.
3. Understanding of Dental Caries - NikiForuk.
4. Handbook of Clinical Pedodontics - Kenneth. D.
5. Dentistry for the Child and Adolescence - McDonald.
6. Pediatric Dentistry -Damle S. G.
7. Behaviour Management - Wright
8. Traumatic Injuries - Andreason.
9. Textbook of Pedodontios – ShobhaTandon

3. ORTHODONTICS AND DENTOFACIAL ORTHOPAEDICS

1. Essentials Of Orthodontics By Neil T Reske
2. Removable Orthodontic Appliances By Philip Adams
3. Text Book of Orthodontics By Samir E Bishara
4. Wire Bending By Dickson

5. Dental Materials By AnuSavice
6. Understanding Orthodontics By Perry
7. Orthodontic Notes By Walter & Houston
8. Handbook Of Facial Growth By Enlow& Hans
9. A Text Book Of Orthodontics By Houston , Stephans ,Tulley
10. Removable Orthodontic Appliance By Isaacson
11. Principles And Practice Of Orthodontics By J R E Mills

4. PERIODONTOLOGY

- 1.Carranza 's Clinical Periodontology

5. PROSTHODONTICS AND CROWN AND BRIDGE

1. Essential of Complete Denture Prosthodontics - Winkler
2. Prosthodontic Treatment for Edentulous Patients –ZarbBolender
3. Clinical Removable Partial Denture - Stewart
4. Fundamentals of Fixed Prosthodontics - Shillingburg
5. Text Book of Prosthodontics - Deepak Nallaswam

6. CONSERVATIVE DENTISTRY AND ENDODONTICS

a. DENTAL MATERIALS

1. Restorative Dental Materials -Robert G.Craig
2. Notes on Dental Materials - E.C.Combe

b.CONSERVATIVE DENTISTRY AND ENDODONTICS

1. The Art & Science of Operative Dentistry, Sturdevant, MosbyU.S.A
2. Pickard's manual of operative dentistry
3. Principle & Practice of Operative Dentistry, Charbeneu,Varghese Publishing, Mumbai.

4. Grossman's Endodontic Practice, B. Suresh Chandra & V. GopiKrishna, WoltersKluwer

7. ORAL AND MAXILLOFACIAL SURGERY

1. Alling John F et al Impacted teeth
2. Srinivasan B Textbook of Oral and Maxillofacial Surgery
3. Malamed S F Handbook of medical emergencies in the dental office
4. Banks P Killey's fracture of mandible
5. Banks P Killey's fracture of middle third of the facial skeleton
6. McGovan The Maxillary sinus and its dental implication
7. Seward G R et al Killey and Kays outline of oral surgery Part I
8. McCarthy F M Essentials of safe dentistry for the medically compromised patients
9. Laskin D M Oral and Maxillofacial Surgery
10. Howe G L Extraction of teeth
11. Howe G L Minor oral surgery
12. Contemporary Oral & Maxillofacial Surgery, Peterson, Ellis, et al

8. PUBLIC HEALTH DENTISTRY

1. Dentistry dental practice and community by David F. Striffler and Brain A. Burt .Edn- 983 W. B. Saunders company
2. Principles of Dental public health by James Morse Dunning, IV Edition 1986,Harward University Press.
3. Dental public health and community Ed by Anthony Jong Publication by the C.V.Mosby company 1981
4. Community oral health A –system approach by Patricia P. Cormier and Joyce I. Levy published by Appletoncentury- Crofts/New York,1981

5. Community dentistry – A problem oriented approach by P.C. Dental Hand book series vol .8. by Stephen L. Silverman and Ames F. Tryon, series editor –Alvin F Gardener, PSG Publishing company Inc. Littleton Massachusetts , 1980
6. Dental public health- An introduction to public health dentistry. Edition by Geoffrey L. Slack and Brain Burt Published by John Wright and sons Bristol,1980.
7. Oral health surveys – Basic methods ,2013 Published by WHO GENEVA available at the regional office New Delhi
8. Preventive Medicine and Hygiene – By Maxcy and Rosenau, Published by Appleton century crofts , 1986
9. Preventive Dentistry – By J.O. Forrest published by John Wright and Sons Bristol ,1980
10. Preventive Dentistry by Murray , 1997
11. Introduction to Bio- statistics By B.A.Mahajan
12. Research Methodology and Bio statistics .
13. Introduction to statistical methods By Grewal.
14. Text Book of Preventive and social Medicine by Park and park, 24th edition
15. Community Dentistry by Dr.Soben Peter. 5th Edition

ADMINISTRATIVE FACULTY

DESIGNATION	NAME OF FACULTY	CONTACT
Principal	Dr. S Subramanya Sharma	
Registrar	Col P G Krishna	

IMPORTANT CONTACT NUMBERS

1. Academics Section Manager 9392338800
2. Principal Office :040 29708384
3. Principal Office : 200
4. Women's Hostel : 403
5. Men's Hostel : 404
6. Warden Women's Hostel: 8309078121
7. Warden Men's Hostel: 7386664795

ANTI-RAGGING MEASURES

Ragging is strictly prohibited in the hostel and college.

An Act to prohibit ragging in educational institutions in the State of Tamil Nadu.

Telangana Prohibition of Ragging Act, 1997

The following Act of the Telangana Legislative Assembly received the assent of the Governor on the 14th February 1997 and is hereby published for general information.

Excerpts from Act No.7 of 1997

Be it enacted by the Legislative Assembly of the State of Telangana in the Forty eighth year of Republic India as follows:

Short title, extend commencement

This Act may be called the Telangana Prohibition of Ragging Act, 1997.

It extends to the whole of the state of Telangana.

It shall be deemed to have come into force on the 19th day of December 1996.

2) Definition

In this Act unless the context otherwise requires, "ragging" means display of noisy, disorderly conduct doing any act which causes or is likely to cause physical or psychological harm or raise apprehension or fear or shame or embarrassment to a student in any educational institution and includes.

a) teasing, abusing or playing practical jokes on, or causing hurt to such student or b) asking the students to do any act or perform something which such student will not in the ordinary course willingly do.

3) Prohibition of ragging

Ragging within or without any educational institution is prohibited.

4) Penalty of ragging

Whoever directly or indirectly commits, participates in, abets or propagates "ragging" within or without any educational institution, shall be punished with imprisonment for a term which may extend to two years and shall also be liable to a fine which may extend to ten thousand rupees.

5) Dismissal of Student

Any student convicted of an offence under section 4 shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution.

6) Suspension of student

- (1) Without prejudice to the foregoing provisions, whenever any student complains of ragging to the Head of an Educational Institution, or to any other person responsible for the management of the educational institution he / she shall inquire into the same immediately and if found true shall suspend the student, who has committed the offence, from the educational institution.
- (2) The decision of the Head of the Educational institution or the person responsible for the management of the Educational Institution that any student has indulged in ragging under sub-section (1) shall be final.

7) Deemed abetment

If the head of the educational institution or the person responsible for the management of the educational institution fails or neglects to take action in the manner specified in subsection (1) of section 6 when a complaint or ragging is made, such person shall be deemed to have abetted the offence of ragging and shall be punished as provided for in Section 4.

PROHIBITION OF RAGGING

Government of Telangana has issued very strict instructions regarding ragging. Any students found or reported to have indulged in/encouraging ragging will be dismissed from the college and legally steps will be taken as per Telangana Government gazette extraordinary act No.7 of 1997 and as per the order of the Honourable Supreme Court of India. The Ragging incident will be also be reported to the university. The Hon'ble Supreme Court of India has given a more comprehensive meaning of ragging as under;

“Ragging is any disorderly conduct, whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rude necessary student, indulging in rowdy or undisciplined activities which causes or are likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or junior students and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the psyche of a fresher or a junior student”.

The students found to be involved in ragging will be suspended and may be handed over to the police. They may be dismissed from the college if found guilty in the enquiry conducted.

The students are advised not to involve themselves in any of the activities based on politics, caste and community. The students are advised to desist from indulging themselves in bad and unlawful activities, which may bring a bad name not only to themselves but also to the institution and organization. The students who are found to violate the rules and regulations laid down by the college organization are liable for punishment including suspension or dismissal from the college.

“If any incidents of ragging come to the notice of the authority, the concerned student shall be given liberty to explain and if his explanation is not found satisfactory, the authority would expel him from the institution.” –DCI letter No. DE 167-2008/A dated: 29.07.2008.

Anti Ragging Committee Members:

- Dr.Bhanu Chander, Reader Prosthodontics
- Dr.X.Nagamaheshwari, Reader,Conservative dentistry and Endodontics
- Dr.Shubnitha Verma,Sr lecturer, Orthodontics
- Dr.Niharika, Sr lecturer, Pedodontics
- Dr.Pooja Chauhan, Post Graduatr, Prosthodontics
- Uttam, Intern
- Mrs Sangeeta, GH Warden
- Hav J S Rao(retd), BH Warden

GRIEVANCE REDRESSAL COMMITTEE (GRC)

The Institution provides a framework for students and interested stakeholders to express their grievances, if any, in a confidential manner. The grievance Redressal committee ensures that such issues are addressed in a confidential, time- bound and fair manner to the benefit of the concerned complainant. Grievances can be reported by filling the grievance forms that are available on all floors and in the hostel and dropping them in the complaint boxes. Grievance may also be conveyed through phone to any of the GRC members or by mailing the committee.

Committee Members:

Name	Designation & Department	Contact
Dr.Sanjay Vasudevan	Professor & Head, Periodontics	
Dr. Pradeep Raj	Reader , Orthodontics	

Dr.Bhanu Chander	Reader, Prosthodontics	
Dr.Mrunalini Koneru	Lecturer,Dept of Public Health Dentistry	
Dr. Surabhi Bhadauriya	Post Graduate, Periodontology	
Sri Nandini Narayan	Intern	

Mail id: grievances@ACDS.ac.in

GENDER SENSITISATION COMMITTEE AGAINST SEXUAL HARASSMENT (GSCASH)

ACDS is strongly committed to gender equity and safety at the institution. It reiterates the principles enforced by the Government of India in the Vishaka guidelines and in the Sexual harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act of 2013.ACDS has a strict Institutional policy and has set down a clear framework for dealing with issues of gender harassment. ACDS realizes that the safety of the staff and students is paramount to a healthy work environment. The GSCASH committee is constituted as follows:

Name	Designation & Department
Dr. Mamta Kaushik	Prof & HOD, Conservative Dentistry
Dr. Prasad Chitra	Prof &HOD, Orthodontics
Dr. V Krishna Priya	Professor & HOD, Pedodontics
Dr. Ajay Reddy	Reader, Periodontics

Dr. David Tyro	Reader, Oral Surgery
Dr.Mrunalini Koneru	Lecturer,Dept of Public Health Dentistry
Ms. Kondaveeti Satyavati	External Member
Dr. Tripti Rathore	Post Graduate, Conservative dentistry
All PG and UG representatives	

Mail id for complaints : gscash@ACDS.ac.in

The committee deals with complaints in a fair, confidential and time bound manner. However, the greatest thrust area of the committee is in prevention of such acts through adequate monitoring and sensitization activities.

COMMITTEE TO MONITOR ADHERENCE TO CODE OF CONDUCT (CMACC)

The committee is responsible for general enforcement of the Code of conduct in ACDS. Committee members will develop and administer the Code of Conduct, educate the stakeholders about the Code and continually monitor the adherence of the staff and students to the Code. Compliance issues/breach of conduct will be handled by the Grievance Redressal Committee separately.

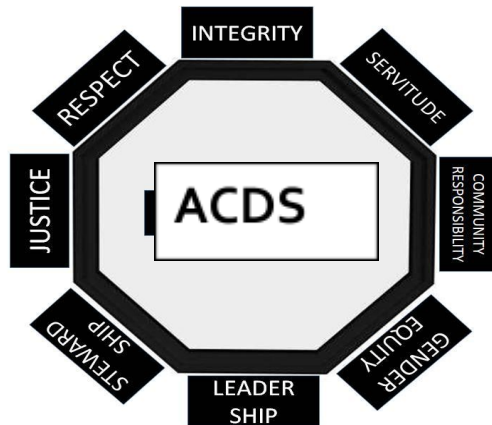
Responsibility:

The following members constitute the committee. Special members may be invited if deemed necessary.

1. Management representative
2. The Principal
3. Members of the Grievance Redressal Committee
4. Administrative officer

ACDS CODE OF CONDUCT

Every member of the ACDS family will be committed to the under mentioned principles and values. They will be the hallmark traits of an ACDSian in all endeavours and interpersonal communication.



1. LEAVE RULES

Application for leave must be submitted in advance in the prescribed format, signed by the HOD before being approved by the Principal. Any leave availed without prior permission should be justified by proper proofs such as medical certificate and leave letter from parents.

2. BEHAVIOUR

- a. Students should attend the college in uniform along with their identity cards and name badges.
- b. Students are expected to be punctual to class.
- c. For any function, conference or meeting, students should get prior permission from the Principal / Director.
- d. They are advised to be polite to elders and courteous to all.

- e. Writing anything on the walls, desk or any property in college premises is strictly forbidden.
- f. Students should park their vehicles in the space meant for parking.
- g. Use of mobile phones is not permitted during college hours and will be confiscated.
- h. Students should not highlight, underline, write or remove pages from the library books.
- i. Students are responsible for their belongings. The college will not be responsible for any loss of property.
- j. Smoking as well as consumption of any intoxicants is strictly prohibited inside the campus.
- k. Dress code:

Girls : Should be dressed in Chudidars only with hair combed neatly. (Scarf if any to be worn inside the apron).

Boys : Should be dressed in shirts, trousers and leather shoes. They should be well groomed with short hair and clean shave.

Students should compulsorily come in respective uniforms and wear apron in the clinics.

3. ATTENDANCE AND PERFORMANCE

Being a professional college, students are expected to attend all the theory /practical classes as well as clinics. However a minimum attendance stipulated by the affiliating university in each department is mandatory for appearing in the University examinations. Students who have failed in any subject will be allowed to appear for the next university examination only after fulfilling the mandatory attendance. Similarly only those students, will be allowed to attend university exams, who have completed their quota of work.

4. INTERNAL ASSESSMENT EXAMINATIONS:

Three Internal assessment examinations are being conducted regularly for the students. It is compulsory to attend all the Three Assessments including the model exam. The absentees will be marked Zero and average of Three Internal Assessment marks will be calculated.

5. IDENTITY CARDS

Students should wear their identity cards duly signed by the Principal within the college premises. The cards will be issued to them immediately after admission to the college.

6. LIBRARY

- a. The Library will be kept open on all working days from 8.00 a.m. to 5.00 p.m.
- b. Strict silence should be maintained in and around library
- c. Students are issued a card that will fetch him/her one book.
- d. The book should be returned on / before the due date.
- e. Magazines, Dailies, booklets and references should not be taken out from the library.
- f. If a student happens to lose any book, he/she should pay the current price of the book and a fine decided by the principal.

7. COLLEGE PROPERTY AND EQUIPMENT

Students are expected to take proper care of the college property and to keep the premises neat and tidy. Any damage done to the property of the college by disfiguring walls, doors, fittings, breaking furniture etc., is a breach of discipline. The students found responsible will be charged for the loss or damage.

8. MEETING OF PARENTS WITH PRINCIPAL / HOD

Parents / Guardians are requested to meet the Principal / Head of the Department/Mentor periodically during the PTM to know about their ward's progress in their studies and behaviour.

9. UNIVERSITY EXAMINATION

February 1st / August 1st every year. If the date of commencement falls on Saturdays, Sundays or declared public holidays, the examination shall begin on the next working day.

10. FEES PAYMENT

As per the instructions of the Government, the annual fee should be drawn through a Demand Draft in favour of Army College of Dental Sciences, Secunderabad.

LEAVE APPLICATION FORMAT

ARMY COLLEGE OF DENTAL SCIENCES

RULES AND REGULATIONS FOR THE RESIDENTS OF HOSTEL

All existing and newly admitted students should read ALL the points carefully, before applying / check-in to Hostel accommodation at the start of every academic year. In case of any doubt, get them clarified from the Wardens. Violation of any of the rules stating ignorance will not be accepted and will attract disciplinary action.

1 BEHAVIOUR AND DISCIPLINE:

- 1.1 Hostel Residents are expected to display acceptable form of behaviour and maintain discipline and decorum everywhere in general, in and around the hostel complex in particular at all times.
- 1.2 Ragging is considered as punishable offence as per F.No.37-3/Legal/AICTE/2009 regulations. Ragging in any form is strictly prohibited
- 1.3 Possession, distribution and/or consumption of alcoholic beverages, prohibited drugs, any form of narcotics, chewing& smoking tobacco, gambling in hostel premises are serious offence and are strictly prohibited.
- 1.4 Electrical appliances like water heaters, iron boxes, induction plate, fans, air conditioners/heaters are not permitted.

2. ADHERENCE TO HOSTEL TIMINGS:

- 2.1 Adherence to the specified timings is mandatory. If the student is being found delayed/late as per the hostel timings (as specified below) after four times in a month he/she will be expelled from the hostel premises.
- 2.2 Hostel residents are permitted to go out for their personal work during the following timings.

Boys Hostel:

- Monday to Saturday - 4:00 PM to 8:00 PM
- Sunday and Declared Holidays - 8:00 AM to 8:00 PM

Girls Hostel:

- Monday to Saturday - 4:00 PM to 8:00 PM
- Sunday and Declared Holidays - 8:00 AM to 8:00 PM

2.3 All the students should take prior approval from the Wardens before leaving for their homes or to any conference/seminar/tour/meet/extracurricular activity, late entry etc.

3. UPKEEP OF THE HOSTEL

3.1 Damaging the hostel complex in any form is totally banned and shall invite disciplinary action. The cost of repair/Replacement shall be borne by the occupants of that room or corridor, as per the decision of the Warden(s).

3.2 Students have to use water and electricity judiciously. All fans, lights and electrical appliances must be switched off when not in use.

3.3 Garbage and wastes to be disposed properly.

4 PERSONAL BELONGINGS

4.1 Hostel Residents are solely responsible for all their personal and valuable belongings like mobile phones, laptop, watches, money, jewellery etc. In case of loss of any such belongings, the Hostel Management will not be responsible and no claim will be entertained in this regard.

5 VISITORS

5.1 Visitors, including parents are allowed only in the visitor's area of the hostel complex during the visiting hours (see 2.2)

5.2 Hostel Residents are not permitted to allow visitors of the opposite gender into the rooms at any time for any reason whatsoever.

5.3 Day-Scholars/ Non-residents are prohibited from entering the hostel without the prior permission of the Warden.

6 MESS RULES:

6.1 Availing Mess Facility is mandatory for all Residents admitted into the hostel.

6.2 Refund is not applicable in cases where a Resident skips the mess for part-day.

6.3 No Resident is permitted to take the Mess utensils/plates outside the hostel dining hall.

7. TERMINATION OF TENANCY:

7.1 Hostel Residents can terminate the hostel tenancy by giving at least one month's written notice from their parents. Failure to give one month's advance notice will result in forfeiture of one month's rent.

7.2 The hostel management can end this tenancy at any time if:

- i. The Hostel Residents fails to pay the hostel and mess fee within fifteen days of the start of the academic year.
- ii. The Hostel Residents fails to comply with the terms of this tenancy.

8. SECURITY:

8.1 Hostel Residents are required to carry their hostel card at all times in the premises of the hostel complex and produce it on demand by the hostel authorities.

8.2 Any Hostel Residents, who find his /her room-mate missing for more than 24 hours, must report to the warden immediately.

9. EMERGENCY:

- 9.1 In case of any emergency, please contact the Care takers staying in the hostel premises or call authorities. Important telephone numbers are provided and displayed in hostel premises.

Note: Students violating the above said rules shall attract disciplinary action, which may also include heavy fine and expulsion from the hostel.

HOSTEL MANAGEMENT

- a. The following officers constitute the Hostel Administration Committee (HAC):
 1. The Chief Warden
 2. Deputy Chief Wardens
 3. Registrar
- b. Each hostel is managed by a Warden who is regular faculty of the Institute.
- c. Students can approach any of the above officers for help, guidance and grievance redressal.
- d. Representations to higher officers must be forwarded through proper channel.

SAMPLE OF HOSTEL MESS MENU:

Day	BREAKFAST	LUNCH	SNACKS	DINNER
MONDAY	Millet Idly	Veg, Sabzi	Aloo bajji with	Veg. Sabzi
	Coriander Mint Chutney	Dal, Chutney	Chutney	Moong Dal
	Tea	Rice, Roti, Papad, Curd	Tea	Rice, Roti, Kheer
TUESDAY	Parotta	Aloo Chana Sabzi	Kachori with	Dal Makhni
	Veg Sabzi, Roasted Sprouts	Dal, Chutney	Chutney	Veg. Curry
	Tea	Rice, Chapati, Curd	Tea	Rice, Roti, Fruits
WEDNESDAY	Poori	Veg Sabzi		Chicken Masala, Paneer Mutter
	Aloo Subzi	Palak Dal, Pickle	Bhel Puri	Rice, Roti, Salad
	Tea	Rice, Roti, Curd, Fryums	Tea	Rava Kesari
THURSDAY	Bread, Cutlet, Butter, Jam	Chole Bhature	Samosa	Veg Sabzi
	Egg, Ketchup	Green Chutney, Jeera Rice	with Chutney	Masur Dal
	Tea	Raita, Salad	Tea	Rice, Roti, Papad
FRIDAY	Idly & Wada	Veg. Sabzi	Rusk or Gujrati Ghatiya with	Chicken, Paneer Masala
	Chutney & Sambar	Punjabi kadi	Chutney	Roti, Pulao, Salad
	Tea	Rice, Roti, Papad	Tea	Fruit Custard
SATURDAY	Poha, Namkeen with	Rajma Curry	Masala Wada	Dal Makhni
	Chutney, Dalliya (Sweet)	Egg Curry	with Chutney	Veg. Curry
	Tea	Rice, Roti, Curd	Tea	Rice, Roti, Salad
SUNDAY	Aloo or Gobi Parantha	Veg Pulao		Pasta, Milk
	Curd	Hyderabadi Dalcha or Salan	Ragada Chaat	Egg or Paneer Bhurji Sandwich
	Pickle, Tea	Raita, Salad	Tea	Ketchup, Cut Fruit

Notes

A series of 28 horizontal dotted lines for writing notes.